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I. ABOUT THE CONTROLLER

TEM Čatež d. o. o., Čatež 13, 8212 Velika Loka, company reg. no. 5041775000 (hereinafter: "TEM") is the leading manufacturer of electric switches and sockets in Slovenia. For over 45 years, we have been offering customers easily adaptable, technologically innovative, and aesthetically pleasing products, which help set the mood and atmosphere in all sorts of living and working environments.

Our products and services are presented online at www.tem.si, www.touch.si and on other domain websites owned and/or managed by TEM.

TEM is aware of the importance of personal data protection and treats personal data responsibly. We respect the lawful, fair and transparent processing of personal data in accordance with the applicable data protection legislation, the Personal Data Protection Act ("ZVOP-2") and Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter:

"GDPR"). The method of personal data and privacy protection is regulated by the internal Rules on the Protection of Personal Data and this Privacy and Personal Data Protection Policy. By applying appropriate protective measures, we ensure that personal data is not accessed by unauthorised persons, confidentiality and integrity is preserved and data loss is prevented.

Contact information of the controller:

TEM Čatež, d. o. o.

Address: Čatež 13, 8212 Velika Loka, Slovenia

Registration number 5041775000

Telephone: +386 7 34 89 900

Fax: +386 7 34 89 999

Contact email address: gdpr@tem.si

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II. WHICH PERSONAL DATA DO WE PROCESS

At TEM d. o. o., we process personal data of e-newsletter recipients. This data relates to a natural person and can be used for such a person's direct or indirect identification. You provide us with personal data (name, surname, email address, country and company) when you fill out the form to receive the e-newsletter. Other personal data related to sent email messages (data on sent, delivered, undelivered, and opened emails; data on clicks on links contained in the sent emails) is recorded without your direct input. The personal data is provided on a voluntary basis. You are not obligated to provide us with your personal data, but in that case, you cannot receive e-newsletters.

We also process personal data relating to the use of our websites (IP addresses of the networks from which you access our websites, data concerning the device used to access our websites, dates and times of access to our websites, clicks on links, time spent, and number of pages viewed).

We also process personal data that you enter into the Module Manager application (date and time of use of the application; IP addresses of the networks from which the application is accessed; data entered concerning the facilities).

We also process personal data that you enter into our website contact form(s) (name and surname, email address, company, and content of the message).

We also process personal data collected through our profiles on social media platforms [Facebook](#), [Instagram](#), [LinkedIn](#), [YouTube](#), [TikTok](#) and [Pinterest](#). This data collection is carried out in cooperation with the provider of the respective social media platform, whereby we act as joint controllers of certain personal data within the meaning of Article 26 of the GDPR. The types of data we may receive include: publicly available user profile information (name and surname, username, profile picture, job title, location, and other data that you voluntarily publish on your profile); data concerning interaction with our profiles (likes, comments, shares, mentions, responses to posts or events, private messages you send to us); tracking data (e.g. whether you follow our page); analytical and statistical data provided by the social media platform, including aggregated demographic data (age groups, gender, location, device types; such data are generally anonymised but may, under certain conditions, be linked to a specific user); data you provide to us directly, for example through forms used in prize draws, surveys

or promotions that we publish via our social media platforms (e.g. name, email address, telephone number).

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III. LEGAL BASIS FOR THE COLLECTION OF PERSONAL DATA

We process your personal data:

- based on the consent you gave when you filled out the online form for receiving e-newsletters;
- on the basis of legitimate interest for the performance and development of business operations in relation to data concerning the use of our websites, applications, and social media profiles, as well as for the prevention and detection of potential misuse or violations; we may also process data submitted via the contact form on the websites on this legal basis (depending on the content of your message);
- on the basis of a pre-contractual or contractual relationship between you and TEM (data submitted via the contact form on the websites, depending on the content of your message).

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IV. THE PURPOSES FOR WHICH THE PERSONAL DATA IS PROCESSED

We process your personal data in order to send you e-newsletters, in which we present novelties, products, services, offers and events, including information and/or direct marketing. In these cases, the processing of personal data takes place in the context of the natural person's statement setting out the permissible scope of personal data, the purpose and the agreed communication channels, until you revoke such statement.

TEM collects personal data upon visits to websites, including through cookies, for the purpose of improving the functionality and user experience, security, uninterrupted operation of websites and for counting website users. TEM uses two types of cookies:

a) necessary cookies, without which a given website, application or functionality owned or managed by TEM would not operate or would not function properly. These are set when you interact in any way with the website or application.

b) analytical cookies, used by TEM to analyse traffic on a particular website or within an application in order to improve the user experience. An individual consents to the use of cookies by clicking the relevant button on the website or by continuing active browsing after receiving the cookie notification. You can read more about the use of cookies at www.tem.si/piskotki.

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V. HOW LONG DO WE KEEP YOUR PERSONAL DATA AND WHAT HAPPENS WITH IT AFTERWARDS

TEM processes your personal data within the scope and for the duration required to achieve the purpose. We keep your personal data, which we process based on your consent, permanently or until you withdraw this consent. Personal data processed on the basis of legitimate interest is retained for as long as such interest persists or until the purpose of the personal data processing has been fulfilled.

After the expiration of the above periods, personal data is effectively deleted or anonymised, which means that we process it in such a way that it can no longer be associated with you or attributed to you.

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VI. PERSONAL DATA PROCESSORS AND POSSIBLE TRANSFER OF PERSONAL DATA TO THIRD COUNTRIES

Personal data of newsletter recipients, application users, and social media users are collected and processed by employees of TEM or its contractual partners, who are bound by a duty of confidentiality with regard to personal data.

TEM may transmit or share personal data with its contractual personal data processors, with whom it has concluded written data processing agreements, namely:

- email service providers;
- providers of digital marketing services;
- web hosting service providers.

According to the case law of the Court of Justice of the European Union, TEM is considered a joint controller of personal data together with the providers of social media platforms in relation to personal data obtained through the use of such platforms.

We do not transfer your personal data to third countries (i.e. outside the EU or the European Economic Area (EEA)).

Should your personal data be transferred to third countries, we will make sure that suitable measures are taken to ensure the security of personal data and fundamental rights and freedoms in accordance with applicable national and EU regulations.

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VII. RIGHTS OF NATURAL PERSONS AND THE PROCEDURE FOR THE EXERCISE OF RIGHTS

You have the following rights regarding your personal data:

To request from us at any time:

- a confirmation as to whether or not your personal data is being processed;

- access to the personal data and the following information: the purposes of the processing; the categories of personal data concerned; the recipients or categories of recipient to whom the personal data have been or will be disclosed, in particular recipients in third countries or international organisations; the envisaged period for which the personal data will be stored, or, if not possible, the criteria used to determine that period; the existence of automated decision-making, including profiling, about the logic involved, as well as the significance and the envisaged consequences of such processing for you;
- one (free) copy of personal data in electronic or physical form (if the request is made through electronic means of communication and you do not request otherwise, the copy shall be provided in electronic form); additional copies that you request may be subject to a reasonable fee, taking into account the costs;
- rectification of inaccurate personal data;
- restriction of processing when:
 - o you contest the accuracy of the personal data, for a period enabling us to verify the accuracy of the personal data;
 - o the processing is unlawful, and you oppose the erasure of the personal data and request the restriction of its use instead;
 - o we no longer need the personal data for the purposes of the processing, but they are required by you for the establishment, exercise or defence of legal claims;
- the erasure of all personal data (the right to be forgotten), if the assumptions referred to in Article 17 of the GDPR are met, and in particular when you withdraw consent on which the processing of personal data is based;
- to receive the personal data in a structured, commonly used and machine-readable format and have the right to transmit that data to another controller without hindrance from us;
- that we stop processing the personal data for the purposes of direct marketing, including profiling;
- that you are not subject to a decision based solely on automated processing, including profiling, if the assumptions referred to in Article 22 of the GDPR are met;
- the right to lodge a complaint against us with the supervisory authority (Information Commissioner, Dunajska cesta 22, 1000 Ljubljana, gp.ip@ip-rs.si), if you believe that the processing of your personal data infringes upon the GDPR or the Personal Data Protection Act (ZVOP-2).

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VIII. PROCEDURE FOR THE EXERCISE OF RIGHTS

The consent given to the processing of personal data may be withdrawn at any time, either permanently or temporarily, in whole or in part, by a written request sent to the email address gdpr@tem.si or you can manage your consent using the MailChimp form. The withdrawal of consent does not affect the legitimacy of the processing on the basis of your prior consent.

You can send your requests regarding the exercise of rights in connection to personal data in writing to the email address: gdpr@tem.si or the address of the company TEM Čatež d. o. o., Čatež 13, 8212 Velika Loka.

For the purposes of reliable identification in the exercise of rights related to personal data, we may require additional information from you, and we can only deny your request if we prove that you cannot be reliably identified.

We must reply to your request to exercise your rights in relation to personal data without undue delay, and no later than one month after receiving your request.

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IX. LEGAL INFORMATION

The provisions of this Policy are complementary to and do not repeal the provisions of the legislation on the protection of personal data. In the event of a discrepancy between the provisions of this Policy and the provisions of the legislation on the protection of personal data, the latter shall prevail. TEM can change this Policy at any time. The changes will be available on the website www.tem.si.

This document was adopted on 28 August 2018 and updated on 1 August 2025.

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